



Welcome to the first update on SLIMS for 2007. The Project team will have information in each UniTas, to keep you informed and up to date on the happenings for the project.

The Student Lifecycle Information Management and Services (SLIMS) Project is a major project at the University, and will work to redefine and re-engineer academic administrative processes and their support systems in order to meet the expectations of students and staff into the future.

The SLIMS Project team has recently appointed new staff, the team consists of:

Nigel Ewan	Project Director
Steven Smalley	Project Manager
Steve Bugg	Senior Business Systems Analyst
Annie Geard	Senior Business Analyst
Carlos Plottier	Business / Systems Analyst
Lisa Dow-Sainter	Project Officer

The main focus for the new staff will be to work on business process mapping. You may ask, what is business process mapping? It is a structured technique used to record and analyse organisational processes in a graphical format. The analysts will be speaking to staff in areas that the new SLIMS system will cover. Business process mapping can be used to:

- Analyse data flows and relationships between participants in a business process
- Identify process complexities and remove them;
- Define problems and identify opportunities for improvement;
- Scope projects;
- Support risk analysis and business continuity arrangements;
- Develop user documentation;
- Identify stakeholders, particularly to assist in communication;
- Define and scope service level agreements; and
- Support system requirements and specification development.

The project website <http://www.slims.utas.edu.au/> will progressively be populated with information and documentation on the project. A recent addition is a draft of a vision for academic administrative services and your ideas and comments would be welcome on that document.

The Project Team encourages staff, students and anyone interested in the Project, to contact us with any questions, concerns and ideas regarding any aspect of SLIMS. [SLIMS@utas.edu.au](mailto:SLIMS@utas.edu.au). There are also feedback forms for Opportunities / Suggestion, and Issues. Project team members will monitor the submissions made and respond to them.

UniTas article for release – 26 February 2007.